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F.No. C-31011/11/2023-VIGILANCE
Government of India
Ministry of Commerce & Industry
Department of Commerce
Vigilance Section
<https://commerce.gov.in>

Room No. 425, Udyog Bhawan
New Delhi, Dated 18.10.2023

OFFICE MEMORANDUM

Subject: Direction of CVC for Updation of Circulars / Guidelines / Manuals - Observance of Vigilance Awareness Week, 2023 -reg.

The undersigned is directed to refer to this Division's earlier O.M. No. C-30011/3/2022-Vig dated 13.10.2022 forwarding therewith CVC's Circular No. 14/07/22 dated 11.07.2022 (copy enclosed) in which all CEOs and CVOs of Central Govt. organizations were advised to take necessary action to align their own procurement manuals/guidelines with the provision of updated manuals issued by Department of Expenditure. Department of Expenditure vide its OM dated 04.08.2022 and D/o Public Enterprises, vide their letter dated 10.08.2022 also advised the Ministries, Departments and Public Sector Enterprises to bring their procurement manuals/guidelines in sync with the updated manuals of Department of Expenditure, released on 01.07.2022.

2. The Pdf links of updated manuals of Department of Expenditure on (i) Procurement of Goods, (ii) Procurement of Works and (iii) Procurement of Consultancy & Other Services and Guidelines on Public Procurement are available on the website of the CVC and are also provided on the website of this Department of Commerce under section "Tender Guidelines".

3. Subsequently, this Division vide OM dated 14.8.2023 and 04.10.2023 forwarded copies of Commission Circulars dated 02.08.2023 and 11.09.2023 respectively for necessary action as per the directions of the CVC. The Commission has therein advised the organizations to undertake a three months' campaign (16th August 2023-15th November 2023) focusing on various preventive vigilance measures. One of the focus areas indicated by the Commission relates to "Updation of Circulars / Guidelines / Manuals".

4. Now the CVC vide Circular No. 16/09/23 (No. 023/VGL/084) dated 06.10.2023 has sought the status report about updation / alignment of manuals of respective organizations, in line with DOE's updated manuals by 30.10.2023. A copy of CVC's Circular dated 06.10.2023 is enclosed which is self-explanatory, for taking further necessary action and strict compliance.

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18/10/23
All VOA for
compliance